



National Heritage Fund

(under the aegis of the Ministry of Arts and Culture)

**Invitation for Expression of Interest for**

**Renting of Office Accommodation in the region of Plaine Wilhems**

**Lease Proposal**

**Rental Conditions:**

Particulars	To specify
Region	Plaine Wilhems
Net Area/Space	Approx. 350 m <sup>2</sup>
Monthly Rent	To specify per sqft
Lease period	Minimum 3 years lease period
Security Deposit (not subject to VAT)	3 months (including rental, service charge and parking), refundable at the end of the lease a. Lease Deposit – to specify b. Service Charges – to specify
Rent Increase	To specify on yearly basis
Parking Facilities	To specify
Service Charge	To specify per sqft
VAT	As applicable
Hand Over Condition	As is where is basis Office fitted with: (False ceiling, partitions, lightings, flooring, AC, Kitchen, fire extinguishers)
Utilities	Lessee paying for its electricity consumption. Water charges are included in service charge.

Restricted activities	To specify
Access Cards	To specify, if any
Others	Washrooms – to specify Accessibility to building/parking – to specify Maintenance – to specify

Name of Bidder:..... .....		Address:..... .....	
Position: .....		Signature: .....	
Phone No:.....	Mobile No .....	Fax No. ....	
Date:.....		E-Mail Address:.....	